



**Minutes of a Community Facilities Committee Meeting
of Northallerton Town Council held at
11:00 on Friday 5th December in the Town Hall**

Present: Cllr P Cornfoot; Cllr P Atkin; Cllr S Barber; Cllr A Hugill and Cllr G Ramsden

Also Present: Alexandra Robson, Clerk

CF25/13 To receive and consider Apologies for Absence and Declarations of Interest
All councillors were present.

CF25/14 To approve the Minutes of the Community Facilities Committee Meeting held on 5th September 2025
It was resolved that Minutes of the Community Facilities Committee Meeting held on 5th September 2025 be approved

CF25/15 To consider if it is necessary to resolve to exclude members of the press and public by virtue of Public (Admission to Meetings) Act 1960, due to the confidential nature of any agenda items
It was resolved that it was not necessary to exclude members of the press and public

CF25/16 To consider a report from the Clerk on issues with Christmas illuminations on Friarage Street, receive input from representatives of the businesses and agree actions

A report had been circulated to councillors. The Clerk expressed frustration at the lack of communication with M&S and councillors agreed that Northallerton Town Council (NTC) is keen to engage with them and other businesses to improve the illuminations on Friarage Street.

1. It was resolved to reiterate to businesses that NTC is committed to developing the lighting display along Friarage Street

2. It was resolved that the Clerk will approach the M&S Store Manager to advise what the Council position is, then write to M&S formally to ask for their support from their head office for this community activity

CF25/17 To review a draft Flag Flying Policy for approval at Full Council
It was resolved that the Flag Flying Policy be accepted and submitted to Full Council for approval

CF25/18 To receive an update on the following ongoing matters for information only:

1. Progress towards double devolution of Northallerton & Thirsk Markets

Cllr Hugill, Cllr Cornfoot and the Clerk had met with officers from North Yorkshire Council (NYC). Financial information has been unclear and revised figures will be sent to the Clerk by NYC before Christmas. Discussion had taken place regarding the implications for NTC if Thirsk Town Council does not continue to support the process.
It was concluded that no immediate action is required by NTC at this stage.

2. Progress of the Northallerton Community Resilience Plan

A meeting had taken place between Cllr P Eames, Cllr Ramsden and the Clerk to agree next steps with the plan and populating this. It had been agreed that the Clerk would update the plan into a condensed format to produce a document that is suitable for NTC to manage.

3. Future use of the Town Hall by One Gymnastics

A letter had been received from One Gymnastics who use the Town Hall for classes. It was noted that it is not the position of NTC to support a private business, they are not a charity or not for profit club, but that the council would provide a letter as a hirer reference if needed for a new lease.

Signed:
Chairman

Date:



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CF25/19 To consider and confirm Councils position on the appropriate times to remove wreaths from the cenotaph
Wreaths are now recyclable and it was agreed that these can be removed ahead of Christmas break so as many as possible can be reused and any one who wishes to lay something over the festive period can do this.

It was resolved that the wreaths will be removed prior to the Christmas break by council staff

CF25/20 To confirm the date and time of the next meeting and note the closure of the meeting

It was resolved that the next meeting will be 6th March 11:00

The meeting closed at 12:24

Signed:
Chairman

Date: