



**Minutes of a Community Facilities Committee
Meeting of Northallerton Town Council held at 11.30am
on Friday 26th April in the Town Hall**

Present: Cllr Paul Corfoot, Chairman; Cllr P Atkin and Cllr P Eames.

Also Present: Sophie Garside, Assistant Clerk and Alexandra Robson, Clerk.

CF23/012 To receive and consider Apologies for Absence and Declarations of Interest

It was resolved that apologies be received and accepted from Cllr S Barber

Cllr G Ramsden was not present.

CF23/013 To consider if it is necessary to resolve to exclude members of the press and public by virtue of Public (Admission to Meetings) Act 1960, due to the confidential nature of any agenda items

It was resolved that it was not necessary to exclude members of the press and public

CF23/014 To approve the Minutes of the Community Facilities Committee Meeting held on 1st March 2024

It was resolved that the minutes of the Community Facilities Committee Meeting 1st March 2024 be approved

CF23/015 To receive a short update on matters progressed since the last meeting

Despite recent press coverage no progress has been made on the transfer of the North Northallerton Allotment Site. NTC holds a waiting list which will be used to allocate plots, once the site is available.

CF23/016 To consider the recent decarbonisation audit and agree next steps

A comprehensive decarbonisation report had been received including several recommendations for items such as insulation, replacement window, electric water heaters, Air Source Heat Pump and Solar Panels.

Considerations to improve the fabric of the building will be the first steps to be addressed as follows:

- Insulation
- Boiler Efficiency/Water Heaters
- Windows
- Roof

It was resolved that the Clerk will prepare an application to the Shared Prosperity Fund on that basis

CF23/017 To review town notice boards and agree action required

Discussion took place regarding the disrepair of town notice boards that are not currently in the control of NTC. NTC ones are green, well managed and regularly maintained.

It was resolved that, in the interests of improving the visual impact of these, NTC Amenities team will look at them and progress refurbishment

CF23/018 To consider a quote and details of a digital sign for location on the Town Square

Consideration was given to the provision of a Digital Screen in the town centre. A typical 49" system would be priced as follows:

Installation cost £450 plus VAT

Monthly turnkey rental £165 plus VAT PCM

It was agreed that the following further investigations are required and this will be brought back to the next meeting.

1. Feedback from BID and other stakeholders i.e. TIC sought via the Town Team.
2. Indication of possible sponsorship from local businesses
3. Survey on social media re the communications programme
4. Feedback from planning officer regarding location
5. Process for permission from NYC to put it on the square

Signed:
Chairman
Date:



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CF23/019 To review the Public Toilets hours of operation and additional opening in support of external events
Some social media comments have been received regarding Sunday opening of the toilets.

It was resolved to give delegated authority to the Clerk to update the hours for the summer season to incorporate Sundays

Costs had been received for the provision of charging units in the public toilets, these are significant.
Donation boxes will be sourced for each unit and the QR code on the back of the loo doors

It was resolved that the Clerk/Assistant will source these and arrange for them to be fit

CF23/020 To review hire rates for the Town Hall rooms and agree changes required

Current rates were discussed.

Feedback has been relayed that it is quite cheap compared to other provisions in the area.

A recommendation to increase was made as follows:

- £ 18 One off ph
- £ 16 Regular ph
- £ 14 Charity ph
- £140 Full Day/Night One Off
- £120 Full Day/Night Regular (6 bookings or more)
- £ 90 Full Day/Night Charity
- £ 40 Childrens Party

It was resolved that these changes will be implemented from 1st July 2024

CF23/021 To agree the dates and times of the next meeting

It was resolved that meeting dates will be set after the Annual Meeting of the Town Council

The meeting closed at 12:35.

Signed:
Chairman
Date: