



**Minutes of a Community Facilities Committee
Meeting of Northallerton Town Council held at
11:15 on Friday 27th September in the Town Hall**

Present: Cllr P Eames, Mayor; Cllr P Atkin; Cllr S Barber and Cllr A Hugill.

Also present: Sophie Garside, Assistant Clerk and Alexandra Robson, Clerk.

CF24/008 Apologies for Absence and Declarations of Interest

It was resolved that apologies be received and accepted from Cllr P Cornfoot

It was resolved that, in the absence of Cllr Cornfoot, Cllr P Eames will be the Chairman for this meeting

No Declarations of Interest

CF24/009 Exclusion of members of the press and public by virtue of Public (Admission to Meetings) Act 1960, due to the confidential nature of any agenda items

It was resolved that it was not necessary to resolve to exclude members of the press and public

CF24/010 Minutes of the Community Facilities Committee Meeting held on 17th July 2024

It was resolved that the Minutes of the Community Facilities Committee Meeting on 17th July 2024 be approved

CF24/011 Cleaning company for the public toilets

Discussion took place around the use of an external company for cleaning the public toilets, which has been trialled for 12 months since opening. Staff are confident that this can be maintained in house, given that they are on site.

1. It was resolved that the cleaning contract will be terminated with 4 weeks notice

It was noted that there had been positive feedback from the Tourist Information office about the toilet provision.

2. It was resolved that the cost of cleaning and opening the toilets on a Sunday will be considered during budget planning for the 2025 2026 Precept.

CF24/012 Review final responses to the survey for a digital sign and agree next steps

Survey results had been positive and a meeting with planning will be arranged with a view to the sign to be positioned in the Town Square

It was resolved that the Clerk will arrange a meeting with NYC and the planning process will be followed

CF24/013 Consider the BT programme converting unused phone boxes into digital hubs and agree actions

It was agreed that updating out of use phone boxes would be a positive addition to the High Street. The Clerk is attending a meeting with StreetHub@global.com on 30th September to progress this and will establish whether there will be opportunities for local advertising as well as multinational ones. Feedback will be given at the next CF meeting.

CF24/014 Progress towards provision of further allotments and update councillors on existing facilities

No progress has been made at North Northallerton, despite requesting further information from NYC. Councillors noted their disappointment in seeing the site in such a state of disrepair and agreed to write to NYC to ask for an update and receive confirmation that the cost of the remedial work to make these fit for purpose will be paid by NYC. Knotto Bottom allotment land transfer has finally been confirmed and consideration of future costs and maintenance need to be factored into the NTC budget.

Layout of the play area and allotments at Bankhead have been drafted and updated costs for the fence have been requested. It was agreed that the draft allotment rent agreement and rules will be submitted with the planning application in order to address some resident concerns.

A meeting with National Allotment Society, Cemetery and Knotto Bottom allotment associations will be arranged.

Signed
Chairman
Date



**Minutes of a Community Facilities Committee
Meeting of Northallerton Town Council held at
11:15 on Friday 27th September in the Town Hall**

CF24/015 Update on other matters progressed since the last meeting
Nothing further.

A future agenda item will be consideration of land management for pockets of land which belong to the council and are not for wider public use.

CF24/016 Date and time of the next meeting

It was resolved that the date and time of the next meeting is Friday 29th November at 11:15

The meeting closed at 12:14

Signed
Chairman
Date