



**Minutes of an Engagement & Events Committee
Meeting of Northallerton Town Council held at
10:00 on Friday 27th September in the Town Hall**

Present: Cllr S Bell; Cllr P Eames, Cllr J Hutson and Cllr G Ramsden.

Also present: Sophie Garside, Assistant Clerk and Alexandra Robson, Clerk.

EE24/011 Apologies for Absence and Declarations of Interest

It was resolved that apologies for absence be received and accepted from Cllr S Barber and Cllr P Cornfoot
No Declarations of Interest

EE24/012 To consider if it is necessary to resolve to exclude members of the press and public by virtue of Public (Admission to Meetings) Act 1960, due to the confidential nature of any agenda items

It was resolved that it was not necessary to resolve to exclude members of the press and public

EE24/013 Minutes of the Engagement & Events Committee Meeting held on 17th July 2024

It was resolved that the Minutes of the Engagement & Events Committee Meeting on 17th July be approved

EE24/014 Review updated criteria for Honorary Citizen Awards

A review of the Honorary Citizen criteria took place and updates were suggested. The application form will be updated and criteria shared on the website and via a press release. An online video will be produced in collaboration with BID

It was resolved that Cllr Eames will edit the criteria and application form then this will be shared on all outlets

EE24/015 Actions required to progress the Emergency Resilience Plan

Cllr Eames and Mrs Garside had met with the Romanby Clerk to review the plan that their parish has in place. This was very positive and Romanby is keen to work alongside NTC. Discussion took place regarding the other organisations that need to be included in this process including local NHS, NYP, Fire and Police. Meetings will be arranged with them for the Mayor and other members of the committee, as available

1. It was resolved that NTC will lead on this project including other stakeholders

2. It was resolved that a meeting will be set up with the NYC representative and Cllrs Dickinson and Watson

EE24/016 Static donation point for upcoming NTC Events

It was agreed that criteria for the use for the machine would include a method of identifying the staff member or volunteer to the public and that a receipt option would be preferable.

It was resolved that purchase two sumup machines using the Mayor's Allowance

EE24/017 Update on other matters progressed since the last meeting

A Remembrance planning meeting with the RAF will take place on Weds 2nd 09:30.

Christmas Illuminations will be installed w/b 11th November and on in time for Barkers Late Night Shopping Event.

EE24/018 Date and time of the next meeting

It was resolved that the date and time of the next meeting is Friday 29th November at 10:00

The meeting closed at 11:00

Signed
Chairman
Date