



**You are hereby notified of an Ordinary Meeting of
Northallerton Town Council to be held at 7.00pm on
Monday 15th June 2026 in the Town Hall, Upper Hall.**

The right to record, film and broadcast meetings of the Council is established under The Openness of Local Government Bodies Regulations 2014. Anyone intending to record, film and broadcast meetings must adhere to the Council's Rules for the Effective Management of Recording at Meetings and give due notice of intent.

Members of the public and press are invited to attend, the agenda is detailed below.

A handwritten signature in blue ink, appearing to read 'AR'.

Alexandra Robson - Clerk/RFO
8th June 2026

Agenda

26/018 Apologies

To receive apologies for absence and consider approval of reasons for absence.

26/019 To Note any Declarations of Interest

1. To Note Declarations Interests not already declared under Members Code of Conduct or Members Register of Disclosable Pecuniary Interests.
2. To Approve Dispensation Requests.

26/020 Public Participation

1. Members of the public who wish to speak regarding items within the remit of the Town Council may do so. Time will be restricted to 10 minutes maximum, unless the council decides otherwise.
2. To receive an update from Mr K Broom, Headteacher following an Ofsted visit to Northallerton School.

26/021 Minutes

To approve and sign the minutes of the Ordinary Meeting held on Monday 20th April 2026 and Annual Town Council meeting on Monday 18th May 2026.

26/022 Exclusion of the Press and Public by virtue of Public (Admission to Meetings) Act 1960

To consider if it is necessary to resolve to exclude members of the press and public by virtue of Public (Admission to Meetings) Act 1960, due to the confidential nature of any agenda items.

26/023 North Yorkshire Police

To receive a report from North Yorkshire Police.

26/024 To receive a report from North Yorkshire Council (NYC) Ward Councillors

Including feedback from the Area Constituency Committee.

26/025 To receive the Mayor's Statement

26/026 Community Facilities

1. To note the caretaking arrangement for the Town Hall and Sunday opening hours for the public toilets.
2. To consider whether the Town Hall should be licensed as a venue for civil ceremonies.
3. To note the minutes of the NRJBC Meeting 3rd March 2026 and draft minutes of 2nd June 2026.

26/027 Engagement and Events

1. To consider Planning Applications received and agree response.
2. To receive a report from Northallerton BID.
3. To consider and agree next steps in order to develop a Neighbourhood Plan for Northallerton.



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26/028 Environment and Open Spaces

1. To note the response of a grant application to the York & North Yorkshire Mayoral Authority Active Travel fund for improvements to cycle storage and signage in line with the Council's Strategic Plan.
2. To receive a further update from the Clerk on progress with Dene Road parking and footpath.

26/029 Finance

1. To approve payments.
2. To note receipts.
3. To note bank account balances and sign bank reconciliation.
4. To note earmarked reserves and the process for reconciliation.
5. To consider a list of regular payments for approval.
6. To receive an Internal Audit Report.
7. To consider and approve the Annual Statement of Governance 2025 2026.
8. To review and approve the Annual Accounting Statement 2025 2026.

26/030 Staffing

1. To note any staff and councillor training.
2. To consider and adopt an updated Employee Handbook.
3. To receive an update on the publication of addresses on Councillors Register of Interest declarations.

26/031 To receive late correspondence

Emails for information have been circulated between meetings and require no further action.

Late correspondence requiring a decision will be placed on the next agenda.

26/032 To receive items for inclusion in the agenda for the next meeting

Items to be added to the next agenda should be notified to the Clerk by midday on Monday 13th July.

26/033 Date of Next Meeting

1. To confirm the time and date of the next meeting as Monday 20th July 2026 at 1900.
2. To note the closure of the meeting.



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Apologies should be sent to Alexandra Robson
clerk@northallertontowncouncil.gov.uk