



**You are hereby notified of a Staffing Committee Meeting of
Northallerton Town Council to be held at 14:30 on
Wednesday 5th February at the Town Hall**

The right to record, film and broadcast meetings of the Council is established under The Openness of Local Government Bodies Regulations 2014. Anyone intending to record, film and broadcast meetings must adhere to the Council's Rules for the Effective Management of Recording at Meetings, and give due notice of intent.

Members of the public and press are invited to attend, the agenda is detailed below.

Alexandra Robson - Clerk/RFO
30th January 2025

Agenda

SC24/08 To receive and consider Apologies for Absence and Declarations of Interest

SC24/09 To consider if it is necessary to resolve to exclude members of the press and public by virtue of Public (Admission to Meetings) Act 1960, due to the confidential nature of any agenda items

SC24/10 To approve the Minutes of the Staffing Committee Meeting held on 15th July 2024

SC24/11 To note that the Clerks appraisal has been completed

SC24/12 Update on Staffing Matters

1. To receive a short update on general staffing matters from the Clerk.
2. To confirm the use of a casual worker to undertake specific project work, using earmarked funds.

SC24/13 Staffing Review

1. To receive feedback from a staff survey and agree any necessary actions.
2. To consider staff pay and benefits.
 - a. To note that Living Wage and increased Employers NI Calculations were addressed in the Budget.
 - b. To review current staff pay scales and agree parameters for future increases.
 - c. To consider options researched by the Clerk for staff benefits and agree actions.
3. To consider the current staff structure and agree a proposed future staffing structure.
4. To review job descriptions and agree next steps.

SC24/14 Next Meeting

1. To note the date and time of the next meeting.
2. To note the closure of the meeting.