



**You are hereby notified of a Staffing Committee Meeting
of Northallerton Town Council to be held at 11:00 on
Friday 7th August at the Town Hall**

The right to record, film and broadcast meetings of the Council is established under The Openness of Local Government Bodies Regulations 2014. Anyone intending to record, film and broadcast meetings must adhere to the Council's Rules for the Effective Management of Recording at Meetings, and give due notice of intent.

Members of the public and press are invited to attend, the agenda is detailed below.

Alexandra Robson - Clerk/RFO
3rd August 2026

Agenda

SC26/001 To elect a Chairman for the Staffing Committee 2026 2027

SC26/002 To receive and consider Apologies for Absence and Declarations of Interest

SC26/003 To consider if it is necessary to resolve to exclude members of the press and public by virtue of Public (Admission to Meetings) Act 1960, due to the confidential nature of any agenda items

SC26/004 To approve the Minutes of the Staffing Committee Meeting held on 17th April 2026

SC26/005 To note the completion of all staff appraisals, including the Clerk and consider any recommendations

SC26/006 To consider feedback from the Clerk regarding the Town Hall Duty Officer roles and agree actions

SC26/007 To receive a summary of the internal interview for the post of Amenities and Outdoor Spaces Manager and agree next steps

SC26/008 To review the requirements of the staff team overall, to ensure appropriate roles are in place to support delivery of Town Council responsibilities and the Strategic Plan for 2026/2027

SC26/010 To confirm the date and time of the next meeting and to note the closure of the meeting