Minutes of an Ordinary Meeting of
Northallerton Town Council held at 7.00pm on
Monday 20th July 2026 in the Town Hall, Upper Hall.

Present: Cllr A Hugill, Mayor; Cllr S Barber; Cllr S Bell; Cllr D Calvert; Cllr P Cornfoot; Cllr A Eames; Cllr P Eames; Cllr M Holmes; Cllr C Hutson; Cllr J Hutson and Cllr G Ramsden.

Also Present: One member of the public; Cadet Warrant Officer O Blumer; D Harrison-Jones, Town Hall Duty Officer and Alexandra Robson, Clerk.

26/034 Welcome & Statutory Business
Apologies for Absence
1. It was resolved apologies be received and accepted from Cllr P Atkin
Cllr Caroline Dickinson, North Yorkshire Council (NYC) Ward Councillor also offered apologies for the meeting.
Cllr J Hutson declared a non pecuniary interest in items related to Northallerton BID.
Cllrs C & J Hutson declared a non pecuniary interest in items related to CE & CM Walker Ltd.

Minutes
2. It was resolved that the minutes of the Ordinary Meeting held on Monday 15th June 2026 be approved

Exclusion of the Press and Public
3. It was resolved that it was not necessary to resolve to exclude members of the press and public

26/035 Public Participation
Members of the public may speak on items within the remit of the Town Council.
Time will be restricted to 10 minutes unless the Council resolves otherwise.

A resident attended the meeting to advise that no progress had been made by the Contractor and their insurer had not been in touch with them. The Clerk will follow this up with CE & CM Walker Ltd.

26/036 Reports to Council
Reports had been circulated ahead of the meeting.

1. North Yorkshire Police

It was noted that the Police had not been in attendance at recent meetings and the Clerk will remind them that they are welcome to attend.

2. North Yorkshire Council Ward Councillors

Disappointment was expressed about Richmond not being successful in the Town Of Culture bid.
Councillors wished to understand if the passenger transport relocation to Grammar School Lane was temporary or should this use have planning permission.

3. Northallerton BID

Events have gone well, with lots of visitors from far and wide. Much positive feedback has been received.
Thanks as always to NTC Staff for their support with the events.

4. Mayor's Statement

Councillors were reminded that an offer of a training session at the Boxing Club is open to anyone who would like to attend.

26/037 Committee Matters
Community Facilities
The date of the next Community Facilities Committee Meeting was noted as 31st July 2026.

Signed
Mayor
Date

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Engagement & Events
To consider Planning Applications received and agree responses.
1. It was resolved that there are no objections to these applications

To consider and approve the Community Resilience Plan.
A test run on the plan will be undertaken during the next three months.
2. It was resolved that the Community Resilience Plan be approved

The date of the next Engagement & Events Committee Meeting was noted as 31st July 2026.

Environment & Open Spaces Committee
The date of the next Environment & Open Spaces Committee Meeting was noted as 31st July 2026.

26/038 Governance & Policy
1. It was resolved that the updated Council Policies be approved **appendix i**

Consideration and approval of submission of documentation for the Local Council's Bronze Award.
Councillors recognise how far the council has travelled in respect of process, policy and delivery and feel this is a positive step for the Council.
2. It was resolved that the application for the Local Council's Bronze Award be submitted

A discussion took place around the Strategic Plan 2027–2032. A review will be added for at least annually.
3. It was resolved that the Strategic Plan 2027–2032 be approved

26/039 Finance
1. It was resolved payments be approved and receipts noted
2. It was resolved that bank account balances be noted as below and bank reconciliations signed

HSBC Current	£ 85,157.64
HSBC EMR	£ 88,005.85
Unity Trust Bank	£135,542.00

26/040 Correspondence
Emails circulated between meetings are for information only and require no further action.
Correspondence requiring a decision will be placed on the next agenda.

1. A resident had contacted the council regarding speeding on Thirsk Road. The Clerk had responded giving details of the Police Speed Watch programme and forwarded this to Cllr Dickinson. A reply had been received from Cllr M Taylor NYC, Executive Member for HIghways & Transportation, who confirmed that the Police Speed Watch programme is the best course of action.
2. The VAS on Thirsk Road is not working; the company has gone into administration. A new model will be required. This will be considered by the EE Committee.
3. Some social media comments and one email had been received regarding the Flag Flying through the World Cup campaign. These had been responded to by the Clerk and the Policy agreed in December will be brought back to the Community Facilities Committee on 31st July where the addition of Sporting Events will be considered.
4. An email detailing the Local Plan briefing had been received from NYC. Two representatives are encouraged to attend.

Signed
Mayor
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26/041 Items for Future Agendas
Items for inclusion on the next agenda should be notified to the Clerk by midday on Monday 14th September.

26/042 Date of Next Meeting
It was resolved that the date and time of the next meeting will be Monday 21st September at 19:00

The meeting closed at 19:44

Appendix i

26 038 1 Updated Council Policies

- NTC Biodiversity Policy
- NTC CCTV Policy
- NTC Dignity at Work Policy
- NTC Disciplinary Policy
- NTC Employee and Councillor Privacy Notice
- NTC Equality and Diversity Policy
- NTC Expenses Policy
- NTC General Privacy Notice
- NTC Health and Safety Policy
- NTC Lone Worker Policy
- NTC Media Policy
- NTC Memorial Bench Policy
- NTC Pensions Policy
- NTC Reserves Policy
- NTC Risk Management Policy
- NTC Rules for Public Session
- NTC Staff and Councillor Training Policy
- NTC Vexatious Policy

Signed
Mayor
Date